

## Religious Ed Program Policies

**Preschool parents/children** should report to the **St. John School Courtyard** (park in the lower lot and enter through the black gates) **between 8:40 and 8:50am**. You will be directed from there. Your class calendar is listed on the back of the Monday Religious Ed calendar.

**Monday parents** should consult the map to determine the location of their child's classroom. Children should report directly to their classroom on the first day of class. **All Monday children should be seated in their classroom between 4:05-4:15 or 6:20-6:30 each week.** Children should not be dropped off before that time as there will be no supervision available.

### **Traffic Safety Procedures:**

Please be aware that several hundred children are entrusted in our care and it is important that we know the whereabouts of each and every child at all times. Safety is our number one priority as we are dealing with a very congested parking lot. Therefore, it is necessary to dismiss the 4:15 session students from different areas depending on their grade level and classroom location. While we realize it may be inconvenient for you to follow the procedures requested, it is very important that everyone, parents, car pool drivers, and staff do their best to follow these guidelines.

1. **All cars should enter and exit from the Balour Entrance.** This will ensure a one way traffic flow and help prevent congestion at the school/church intersection. **DO NOT use the Encinitas Blvd. entrance/exit**
2. Please keep traffic moving. **Do not park along the curb and leave your car,** use designated parking spaces. **DO NOT** double park. **DO NOT** park along the curb of the access road between the west entrance of the church and the upper media center entrance of the school.
3. **Children may not be in the parking lot without an adult.** They may not under any circumstances, walk through the lot to meet parents in a parked or waiting car.
4. **All First Graders** must be escorted to and picked up from the classroom by an adult (not a sibling).
5. Students in **Grades 2-6** should be dropped off at the school entrance (black gates) by 4:10/6:25.
6. **All Second, Third and Fourth Graders** should be picked up in front of the black school entry gates. Children will load directly into cars as they pull up along the curb. Children are also permitted to be walked to their cars by their parent or approved carpool driver.
7. **\*\*All 4:15 Session Fifth & Sixth Graders should be picked up on the turn around in front of the South entrance of the church.** They MAY NOT walk down to the lower lot to pick up or wait with their younger siblings.
8. **\*\*All 6:30 Session Fifth, and Sixth Graders** should be picked up in front of the black school entry gates. They MAY NOT walk up to the lower lot to be picked up with Faithways siblings.
9. No child is permitted to walk home without an adult escort.
10. **Please pick up your children between 5:30 and 5:40 or between 7:45 and 7:55** so our volunteer teachers can go home to their families as soon as possible.

### **Attendance Policy (Monday Program):**

Participation at Saturday evening/Sunday Mass is a serious obligation of all Catholics and is therefore an essential part of your child's Religious Education Program. **All students are expected to attend Mass every Saturday evening/Sunday.** Each Monday they will discuss the Gospel message from the previous Sunday.

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**Please click on the calendar link and print out the 2011-2012 Calendar.** Please place it in a prominent place in your home and refer to it often. Be aware that just as sports, scouts, and other programs continue when your child is on a school break, Religious Ed classes meet on several Mondays on which your child may not have school.

First, Second, and Third Grade parents should be sure to check the bottom of the calendar for dates of very important family meetings. The 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> Grade families should note the date of the Saturday evening retreat. Grades Three is also assigned a 9:00AM Sunday Children's Mass in which they are invited to participate. Those dates are listed on the bottom of the sheet.

Regular class attendance is very important as your child will miss key parts of the curriculum that may not be revisited. **If your child is ill and will not be able to attend class, please be sure to call the Religious Ed Office at 760-436-0664 and report their absence.** For your child's safety, we try to call each family when an unexcused absence occurs.

First, Second, and Third Grade students in our sacramental program must maintain at least 80% class attendance as part of their preparation to celebrate their sacraments.

From approximately **3:45-8:00pm on Mondays** we will be working out of the **Religious Ed School Campus Office**. It is the first classroom to your left as you enter through the black school entrance gates. **In case of emergency, we can be contacted on Mondays from 3:45-8:00pm at 760-479-2107.**

The main Religious Education Office remains located in the parish hall. Please call that number, 760-436-0664, with questions, concerns, or to report absence.